



★ T H E ★ N A T U R A L S C I E N C E ★ M U S E U M ★

# Maria Mitchell Association

ASTRONOMICAL OBSERVATORIES ★ NATURAL SCIENCE MUSEUM ★ SCIENCE LIBRARY ★ MITCHELL HOUSE ★ AQUARIUM

**Position:** Naturalist in Training  
**Program:** Discovery Classes  
**Program Hours:** Monday – Friday 8:30 a.m. – 3:00 p.m.  
**Application fee (includes NIT t-shirt):** \$30

## **SUMMARY OF RESPONSIBILITIES:**

Assist Discovery teachers coordinating, organizing and delivery of discovery classes.

## **DUTIES:**

Assist youth in arts and crafts, games, environmental education curriculum and outdoor activities. Ensure the safety of program participants at all times. Assist in maintaining organization of site by completing tasks assigned. Follow instructions efficiently and effectively, requiring minimal guidance while completing assigned duties. Take the initiative to assist site staff in daily duties. Maintain a thorough knowledge of all policies and procedures; make sure policies and procedures are followed at all times. Assist in the supervision of youth while on excursions. Maintain positive environment for program participants. Strive to be a role model for program participants. Perform other duties as assigned.

## **WORK ENVIRONMENT:**

Work primarily in an outdoor park facility. May work both indoors and outdoors in varying types of weather with exposure to noise, dust and sun.

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Must have a passion and curiosity for the natural world. Requires a desire to work with youth and to interact in a positive manner with all ages and types of children. Requires a desire to develop leadership skills, problem solving abilities and decision making skills. Must possess the ability to motivate self and youth in an enthusiastic manner. Must be reliable, honest, creative and willing to follow through on all assigned tasks. Must have reliable transportation to and from camp and must work Monday through Friday of all assigned weeks.

## **EDUCATION, EXPERIENCE AND QUALIFICATIONS:**

Must be between the ages of 13-17 years of age. Experience working with youth in areas such as baby-sitting, scouts, church groups, sports or any other volunteer work is preferred. Qualified applicants will possess a clean and professional appearance and attitude.

# NATURALIST IN TRAINING

This program is offered, through Maria Mitchell Association, to 13-17 year old students to help them develop leadership skills. The NIT's work directly with the Discovery Class Teachers.

Application must be received by June 1st. Each applicant will be contacted to set up a phone interview during the week of June 1st. After interviews have been conducted and references checked you will receive confirmation of the assigned weeks via email.

## **N. I. T. Information:**

*Selected applicants are required to attend NIT Orientation held at 4:00 p.m. the Friday before their first scheduled week.*

### **Dates:**

Week 1	June 25 <sup>th</sup> -29 <sup>th</sup>	Week 5	July 23 <sup>rd</sup> -27 <sup>th</sup>
Week 2	July 2 <sup>nd</sup> -6 <sup>th</sup>	Week 6	July 30 <sup>th</sup> -Aug 3 <sup>rd</sup>
Week 3	July 9 <sup>th</sup> -13 <sup>th</sup>	Week 7	August 6 <sup>th</sup> -10 <sup>th</sup>
Week 4	July 16 <sup>th</sup> -20 <sup>th</sup>	Week 8	August 13 <sup>th</sup> -17 <sup>th</sup>

---

**Naturalist in Training Application**  
**Return to Maria Mitchell by June 1st**  
**(Please print all information)**

NAME: \_\_\_\_\_  
LAST FIRST NICK NAME

DATE OF BIRTH: \_\_\_\_\_ PRESENT AGE: \_\_\_\_\_ F M

SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_

PARENT(S) NAME: \_\_\_\_\_

HOME PHONE NO.: \_\_\_\_\_ PARENT'S WORK NO.: \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

Email (required): \_\_\_\_\_

LIST PREVIOUS EXPERIENCE WITH CHILDREN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LIST ANY HOBBIES OR AREAS OF INTEREST THAT YOU HAVE:  
\_\_\_\_\_  
\_\_\_\_\_

WHY DO YOU WANT TO BE A NATURALIST IN TRAINING?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE LIST THREE REFERENCES: NAMES AND PHONE NO'S (TEACHERS, MINISTERS, ETC. NO RELATIVES)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

PLEASE MARK AN "X" FOR THE WEEKS YOU WOULD LIKE TO ATTEND.

WEEK 1	_____
WEEK 2	_____
WEEK 3	_____
WEEK 4	_____
WEEK 5	_____
WEEK 6	_____
WEEK 7	_____
WEEK 8	_____

TOTAL COST: \_\_\_\_\_

*Cost is \$30 per week. Please send payment by check with application. If for any reason a week requested can not be schedule a reimbursement check will be mailed. Thank you.*

# NIT AGREEMENT FORM

I, \_\_\_\_\_, agree to serve, if selected, as a volunteer Naturalist in Training with the Maria Mitchell Association during the summer of 2007. I will comply with all the following conditions and requirements:

1. I agree to conduct myself in a mature, responsible manner and to remember that I am a representative of the Maria Mitchell Association.
2. I agree to attend punctually each day. In the event of illness or an emergency, I will call my supervisor as soon as possible to notify him/her of my absence.
3. It is understood that since I am not an employee, I am not entitled to Maria Mitchell Association's health insurance, worker's compensation programs, or any other benefit given an employee of the Maria Mitchell Association.
4. I have read and understand the Naturalist in Training program information and agree to perform the duties therein to the best of my ability.
5. If my work performance or behavior is in any way deemed unacceptable by the Director of Education, I understand that I may be terminated immediately.

---

Naturalist in Training Applicant's Signature                      Date

---

Parent's Signature    Date

Maria Mitchell Association  
4 Vestal Street  
Nantucket, MA 02554

---

*Phone (508) 228-9198*

*Fax (508) 228-1031*

[dvallant@mno.org](mailto:dvallant@mno.org)

Dear NIT Applicant,

Enclosed you will find a Naturalist in Training application, please fill it out and return it to me at the address listed below or by fax. NIT application deadline is June 1<sup>st</sup>, on June 4<sup>th</sup> I will be calling each of the applicants to set up interviews. There are four to nine NIT positions open each week. You may request to participate in as many weeks as you would like.

Please note that if you are chosen, this is a volunteer program. However if we feel you are not performing up to expectations we reserve the right to dismiss you.

If you have any questions please call me at 508-228-9198.

Sincerely,

Darcie E. Vallant  
Director of Education

Maria Mitchell Association  
4 Vestal Street  
Nantucket, MA 02554